

INTERNSHIP PROCEDURE AT ELİF

Internship Application:

Vocational high school or university students who wish to work on an internship basis at our company should apply to the Human Resources Department for internship. The applications shall be assessed by the Human Resources Department in accordance with the requirements received from departments of the company. The applicants who are approved to work on an internship basis will have their internship related procedures initiated by the Human Resources Department.

High School Internships

High school internship applications shall be accepted within May-June, and the internship will be completed within the period between September and June, coinciding with the educational year at the school. The internship will commence with the arrival of vocational training contracts of the students who are approved for internship at the company, from the relevant schools to the Human Resources Department within the first week of the educational year.

University Internships

Internships take place in the period June - September; covering a semester composed of at least 3 weeks. Each year, the announcements are published on our web site in April. The applications are received over the Web, and after assessment over preliminary criteria suitable internship applicants are subjected to Psychotechnical Assessment Tests and General Skills Tests by the Human Resources Department. The applicants who are successful in the test and exams will be accepted as interns after the approval of the relevant Department Director and the General Director, just as in the case with the actual hiring process. The applicants shall be notified via e-mail about the result of their applications.

Preliminary criteria;

- The success level of the student
- The relevance of the field of the student's studies with the operational processes of the company
- Internship quotas

The interns who complete their internships at the end of the internship period shall draw up a written and visual report for the directors of the department where they served as interns, discussing the subject matter of their internship and the information they received during their tenure at Elif Plastik, and will make a presentation on these issues.

The interns who are found successful in terms of their performance during the internship and their presentation shall be recorded in the Human Resources Database for evaluation with respect to future career and work opportunities, and such information will be updated by the Human Resources Department in the month December of each year.